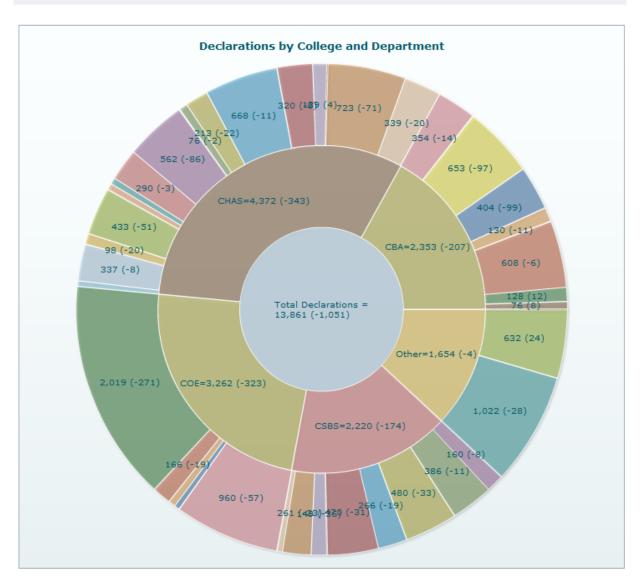# Report Tips – Enrollment by Curricula Year-Over-Year

Description: Displays major declaration counts college and department. This is a duplicated count of multiple declarations (first, second, third majors, etc.) as well as cross-listed programs. The data uses the Census snapshot, comparing the most recent Fall term to the prior Fall term.

Accessing the Report: Log into **My UNIverse,** select the *Reporting* tab. Click the **Data Warehouse Reports** link. On the *DDDH Home* tab, click the **Enrollment by Curricula Year-Over-Year Department/Major** link in the Reports pagelet.

Example:

Scroll down to see detail:

College ⬦	Department ⬦	Fall 2011 Enrollment as of Census ⬦	Fall 2012 Enrollment as of Census ⬦	Change ⬦	% Change ⬦
CBA	College of Business	68	76	8	12%
CBA	College of Business (Pre-Majors)	116	128	12	10%
CBA	Department of Accounting	614	608	-6	-1%
CBA	Department of Economics	141	130	-11	-8%
CBA	Department of Finance	503	404	-99	-20%
CBA	Department of Management	750	653	-97	-13%
CBA	Department of Marketing	368	354	-14	-4%
CHAS	Department of Art	359	339	-20	-6%

Tips:
- Hover over data labels to view percentage of total declarations
- Click a ring on the pinwheel chart to drill down
- Use the Show only links in the upper right to filter by *Grads* or *Undergrads*

Troubleshooting

- If you experience internet browser issues, try reloading the page (**F5** or **Refresh/Reload** button on the browser toolbar). You may also clear your internet cache (SHIFT+CONTROL+DELETE or Tools, Options).
- If you receive a message stating *Access is Restricted,* contact Institutional Research.
- My UNIverse times out after 20 minutes, it may be necessary to click back on the *Reporting* tab to avoid the time out.

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